

# <u>PITTSBURGH MEPS</u> <u>Important Information for Applicant Guests</u>

Pittsburgh MEPS looks forward to welcoming you to witness your loved one take the Oath of Enlistment prior to shipping to basic training. Today they join an honored tradition of service to something greater, showing great selflessness, courage, and commitment just by volunteering to serve. We are honored to welcome them, and you, into the military family.

Below you will find information about visiting Pittsburgh MEPS. Please read it in its entirety before your visit.

## Viewing the Oath of Enlistment Ceremony:

- Active-Duty applicants who are about to ship to basic training as well as National Guard and Reserve applicants are authorized *two* adult guests to attend their Oath of Enlistment. Guests under the age of 18 do not count toward an applicant's two visitors. Additional visitors require prior approval from the MEPS.
- Guests are allowed in the MEPS no earlier than 9:00 AM on the day of the ceremony; Oath of Enlistment ceremony times vary throughout the day but normally occur between 10:00 – 10:45 AM for applicants shipping to basic training.
- An applicant will contact their guests approximately 30 minutes prior to the Oath of Enlistment ceremony. Please remain nearby the MEPS to ensure timely arrival.
- Guests must exit the MEPS following completion of the Oath of Enlistment ceremony.
- Disruptive guests will be asked to leave.

#### Getting to the MEPS

- Pittsburgh MEPS is located within The William S. Moorhead Federal Building.
  - o 1000 Liberty Avenue, 19<sup>th</sup> Floor Pittsburgh, PA 15222, 412-2092725
- Requirements to get inside the William S Moorhead Federal Building
  - Entering the William S. Moorhead Federal Building routinely takes 5-10 minutes but could take longer due to a 100% physical security check, please plan accordingly.

#### Parking at the MEPS

• Pittsburgh MEPS has several options for parking, to include parking within the Westin Hotel, Pittsburgh Greyhound Station Parking and the David L Lawrence Convention Center Parking Garage. The average price for parking is around \$20.

#### Security while at the MEPS

- Individuals must present a valid/unexpired state or federal issued photo identification card.
- Minor guests do not require identification but must be accompanied by an adult.
- The sponsoring Recruiting Service Command is responsible for escorting the applicant's visitor(s) to the MEPS entrance. MEPS personnel will not be available to escort an applicant's visitor(s) from the Federal Building lobby into the MEPS.



- Guests will go through a Federal Protective Service security screening to include metal detector, X-ray machine, bag check. To decrease screening times, guests are encouraged NOT to bring bags.
- Guests must sign in and out on a visitor control log at the control desk along with wearing a visitor badge while at the MEPS facility.

### Photography in the MEPS

• Guests are only authorized to take photos and/or video in the Oath of Enlistment Ceremony room, additionally all applicants have the option of having their ceremonies posted on the Pittsburgh MEPS Facebook page. Applicants under 17 must have a parental waiver signed by their parent or guardian before their videos can be posted on our Facebook page.

#### **Refreshments while at the MEPS**

• Currently, our MEPS does have an active vending machine contract, machines have light snacks and beverages for personal needs.

### **Point of Contact at MEPS**

- If you have questions, please contact.
  - 412-209-3741, 412-209-3732, or 412-209-3733.